



Invitation to tender: WasteForce Project Video

IMPEL Network

The European Union Network for the Implementation and Enforcement of Environmental Law (IMPEL) is an international non-profit association of the environmental authorities of the European Union Member States, acceding and candidate countries of the EU, EEA and EFTA countries.

The Network's objective is to create the necessary impetus in the European Community to make progress on ensuring a more effective application of environmental legislation. It promotes the exchange of information and experience and the development of environmental legislation. IMPEL has developed into a widely known organisation in the environment field and is mentioned in a number of EU legislative and policy documents.

Website: www.impel.eu

WasteForce

The WasteForce project is the project acronym for Deterring and disrupting illegal trade and management of Waste by developing Tools for Enforcement, Forensics and Capacity Building. The project runs between December 2018 and May 2021 and is coordinated by IMPEL and carried out by a consortium of partners.

The WasteForce project aims at boosting the operational activities and capacities of authorities involved in the fight against illegal trade and management of waste through:

- development of new practical tools and methodologies
- implementation of multi-stakeholder capacity building activities
- support of operational networking among practitioners in Europe and with their counterparts in the Asia- Pacific region, one of the main regions of destination of illicit waste shipments.

Project website: www.wasteforceproject.eu

Project video

The project team is looking to create a short project video (3-4 minutes) to summarize the project results and products for promotional purposes – one of them being the closing conference on May 7th 2021. This work includes:

- co-developing the storyboard with the team.
- shooting the video (existing materials can be used with the consent of the owners).
- possible interviews.
- music.
- voice-over in English and adding subtitles in 3 languages.
- in line with project communication and layout requirements.



The WasteForce project is funded by the European Union's Internal Security Fund – Police (ISFP/2017/AG/ENV/821345)



Tender Instructions

Any queries in relation to this Invitation to Tender should be submitted by email to Nancy Isarin at Nancy.isarin@ambiendura.com. The submission deadline is **9 April 2021, 17:00 CET**. The Tenderer must send the tender in PDF format. All documents are to be submitted in the English language.

The currency in which all prices and rates shall be tendered, and which payments under the Contract will be paid, shall be euro (€).

Tenders more than € 3.000 Euro exclusive of VAT will not be considered.

It is anticipated that the contract will be awarded mid-April and the services must be completed 6th of May.

The following information should be included in the proposal:

- Name of the tenderer(s), status in the organisation, and name of person for further contact (if different)
- Approach
- Curricula vitae of key staff to be involved and time input in person/days
- Transparent price breakdown
- Activity schedule (a timeline allowing tracking of progress against time)
- Details of approach to quality assurance (including adherence to timescales and the quality of key outputs) and any relevant procedures.

Tender evaluation criteria

Tenders will be evaluated in accordance with the Tender Evaluation Criteria detailed below. The contract will be awarded to the most economically advantageous tender, according to the best price-quality ratio award method. A weight of 80/20 is given to quality and price, respectively. The quality of the tender will be evaluated based on the following criteria:

(a) Technical development (40 points). Consideration will be given to design, appeal of visual presentation, suggestions for content.

(b) Organisation of the work and resources to ensure delivery of the work in accordance with the timescales above (40 points)

(c) Experience (20 points) Experience and success in producing similar videos will be of particular relevance.

Please submit your proposal by email to Nancy.isarin@ambiendura, WasteForce Project Manager.

